

Yorkson Creek Middle School

Parents' Advisory Council General Meeting
November 17, 2020

Executive

PAC President: Kerry Campbell
Vice President: Carolina Ng
Secretary: Donna Doradea-Cabrera
DPAC Rep: Stephanie Chow
Grade 6 Rep: Dana George
Grade 7 Rep: Nav Bains
Grade 8 Rep: Cori Simmonds
Member at Large: Alma Edwards

Administration

Principal: Stephanie Labby

Guests Member

Jane Clarke
John Potters-Smith
Letitia Niesner

Regrets

Treasurer: Kara Eastgate

1. **Welcome – Kerry Campbell**

- Kerry Campbell called the meeting to order at 7:02 pm.

2. **Review and Approval of Minutes – Kerry Campbell**

- Minutes of the October 13, 2020 General PAC Meeting were reviewed.
- Kerry Campbell motioned to accept the October 13, 2020 PAC regular meeting minutes as presented.
- Moved by – Alma Edwards. Seconded by – Stephanie Chow. Majority in favour. Motion carried.

3. **Principal's Report – Stephanie Labby**

- Students were kept inside the school during the wind storm.
- Mrs. Jenny Friesen left YCMS. The grade 8 position was filled quickly by Mr. Toch who comes from Walnut Grove secondary school and will be in the position until the end of June.
- Grade 8 students were delighted with their grad hoodies and the generous contribution from the PAC to fund them. Students and staff send a big thank you to the PAC.
- Remembrance Day assembly conducted virtually this year. It was filmed prior and included the school band playing O' Canada and the strings group playing during the wreath laying. The grade 8's MC'd the assembly and cohorts contributed in different ways.
- This years' sexual health education is being provided through "Shift" rather than through Saleema Noon. Shift has been used in the past by other Langley schools and comes highly recommended. Presentations will be conducted virtually and will begin in the new year.
 - **Action - Stephanie Labby:** Provide Kerry Campbell with more details following the meeting.
- "House Teams" was introduced at YCMS with a premise to build more belonging, value and purpose to achieve goals. Cohorts are named after the weather and will earn points through challenges that will begin soon.
- "Giving Trees" brought by the Christmas Bureau is still occurring this year with different rules. Communications will be going out to the community on how to collect.
- Design and assessment day scheduled on Monday, November 23 with a focus on student learning, proficiency scales and report cards. Students do not attend school on this date.
 - **Action – Kerry Campbell:** Post on the PAC website.
- Report cards go out 2nd week of December.
- **Action – Stephanie Labby:** Send Kerry Campbell the details about "rolling shelf" request.
- Question – Stephanie Chow: Why was there a rodent type truck in front of the school?
 - Squirrel in school but was captured safely.
- Question – Kerry Campbell: What are the rules for free time in classrooms?
 - Students should all be eating in their desks during eating period. Some classes may have their own specific rules based on the teacher or SEA's preference.

4. Treasurer's Report – Kerry Campbell

- Profit/Loss Reporting for September/October 2020
- Account Balances as of October 31, 2020:
 - Gaming Account: \$30,296.64
 - Kerry Campbell motioned to accept the Gaming Account Profit/Loss reporting for period ending October 31, 2020 as presented.
 - Moved by – Carolina Ng. Seconded by – Cori Simmonds. All in favour.
 - General Account: \$22,745.58
 - Kerry Campbell motioned to accept the General Account Profit/Loss reporting for period ending October 31, 2020 as presented.
 - Moved by – Stephanie Chow. Seconded by – Dana George. All in favour.
- Munch-a-Lunch Platform
 - Using the Munch-a-Lunch platform to run most of our fundraisers is amazing in allowing families a one-stop shop to use their hot lunch credits from the prior year.
 - There are a couple of downfalls to using the Munch-a-Lunch platform: that the transactions incur fees and the system does not have sophisticated accounting so reporting is a challenge.
 - Not possible to determine if the payment was made via past credit or new income.
 - Bulk deposit so we are unable to decipher how many funds are from each fundraiser. This is the result of running more than one fundraiser consecutively. A line item has been added to encompass all fundraisers into the profit/loss statement to record the profit.
 - No timeline breakdown for reduction in accounts receivable.
 - At the start of the fiscal year there was a hot lunch A/R balance of \$5,629.72. As of November 16, 2020, the A/R balance with Munch-a-Lunch is \$3,727.00 – which means that through our fundraisers we have reduced the credit by \$1902.72.
- Fundraisers
 - Purdy's
 - Running through its own platform. Open until November 23 for a December 10 delivery.
 - Will continue to advertise through Facebook. School will send out a couple more reminders.
 - **Goal profit:** \$1500. **Current sales:** \$727.65 (10 orders). **Current profit:** \$181.91. 4 pending orders.
 - Neufelds
 - Run through Munch-a-Lunch platform. Families are able to use their hot lunch credits. Orders are slow to come in.
 - **Goal profit:** \$1000. **Current sales:** \$1498 (minus costs \$1214). **Current profit:** \$284 (minus Munch-a-Lunch service fees).
 - Spirit Wear
 - Now closed.
 - 183 items ordered (140 x hoodies; 43 x t-shirts).
 - **Sales:** \$4845 (minus costs \$4071.05). **Profit** \$773.95.
 - Last years' profit was about \$300 so this is great news!
 - Community Values Coupon Book Fundraiser
 - Now closed.
 - 231 books sold. First round was 209 and then extended for one week with another 22 books sold. Profit was \$10 off each book.
 - **Profit:** \$2310 minus the munch-a-lunch fees.
 - Indigo
 - Year long fundraiser.
 - People can use the link to shop online or purchase a virtual gift card.
 - **Current profit:** \$48.
- Question – Cori Simmonds: Do you pick up your customers' orders if ordering for others?
 - Yes you must pick up for others that you order for.
- Comment – Dana George: Community books has an Instagram page that we can advertise next time

5. Grade Reporting Discussion

- Grade 6 – Dana George
 - No updates from teacher rep.
 - top selling class party winner from the community values book fundraiser was division 605. Each student received a DQ dilly bar delivered by the PAC
- Grade 7 – Nav Bains
 - Continue to work within the pandemic guidelines for creating fun hands on learning for students.
 - Finding ways to bring in more multi-cultural activities. One plan includes bringing in Royal Bhangra academy to do some in person instruction to teach a fun and high energy routine to students. However, this has also been put on hold due to the current circumstances.
 - **Action – PAC:** If the wonderful team of parents have any thoughts on how we can bring in multi-cultural activities into our school, the ideas will be greatly appreciated.
 - Big thank you for the gift cards and rainy day funds. They have brought so much joy into the classrooms.
- Grade 8 – Cori Simmonds
 - No response to email inquiries
 - Great feedback on new teacher
 - Action – Stephanie Labby: Reach out to the grade 8 rep
- Expo update – Carolina Ng
 - First rotations soon ending. So far the Covid-19 protocols have not majorly disrupted the opportunities for learning.
 - Expo teachers are also getting their steps in transporting students to and from classes.
 - Preparing for first term report cards and incorporating the language around proficiency. Developing better ways to communicate learning.
 - Mr. Branswell working hard preparing for the Remembrance Day ceremony. We take a lot of pride at Yorkson around this day.
 - Ms. Gismondi is off for a couple of weeks recovering from a procedure. She is recovering well and already looking to get back.
 - Mrs. Keyworth's grade 6's completed their cardboard automata projects and her students continue to apply their learning in unique and creative ways.
 - Ms. Hall and Mr. Hawkes are enjoying the longer rotations and are able to get deeper into different art forms.
 - Woodworking and Foods are shorter this year for 6's and 7's due to Covid 19 protocols. Using smaller class sizes to keep cohorts together. Half of the class is in each of these Expo groups.
 - Laser engraver learning opportunities have been taken off the table. Mostly due to time, but also the computers are not school computers, older and starting to break down. Trying to raise funds to purchase more through Wolf Pack Creations.
 - A series of Christmas ornament options will be coming out soon.

6. DPAC Report – Stephanie Chow

- BC Confederation (BCC)
 - Registration for the advisory council representing Yorkson Creek PAC is \$75 per year per school and paid for by the DPAC.
 - Functions similar to a PAC but at the province level for all BC school districts. Assists the DPAC and PAC with their efforts to support the schools, and advocates for better education, students, teachers, etc.
 - As a registrant you can vote in future BCC AGM meetings which are typically held in May annually.
- Food safety training
 - Generally the process is to allow 2 parents per school to be trained for food safety for the hot lunch program. This is reimbursed by the DPAC.
 - Unfortunately this does not apply this year because of Covid-19.
- Parent education webinar
 - Every parent with a student in SD35 can get reimbursed to a maximum of \$50 to take online courses that specifically ties into education. This has not been widely advertised previously. Now being unable to travel and having virtual sessions, parents may be more open to it. Consider advertising to the parents.

7. General Discussion

- Question – Carolina Ng re: Covid-19 cases: Fortunately there have been no cases of Covid-19 at the school but what is the protocol if something does happen?
 - Fraser health will contact the district and conduct contact tracing as required. The district and the school will take direction from Fraser Health.
 - The specific process was emailed to parents in September.

8. Upcoming Meeting Dates

- January 12, 2021 – 7:00 pm – Virtual

9. Adjournment @ 7:53 pm