

# Yorkson Creek Middle School

Parents' Advisory Council General Meeting  
October 13, 2020

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## Executive

PAC President: Kerry Campbell  
Vice President: Carolina Ng  
Treasurer: Kara Eastgate  
Secretary: Donna Doradea-Cabrera  
DPAC Rep: Stephanie Chow  
Grade 6 Rep: Dana George  
Grade 7 Rep: Nav Bains  
Grade 8 Rep: Cori Simmonds  
Member at Large: Alma Edwards

## Administration

Principal: Stephanie Labby

## Guests Member

Mariana Bezede  
Ginane Nabhan  
Tinashe Nyoni  
Maria Ingram  
Aidan & Siobhan O'Connor

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### 1. **Welcome – Kerry Campbell**

- Kerry Campbell called the meeting to order at 7:05 pm.

### 2. **Review and Approval of Minutes – Kerry Campbell**

- Minutes of the September 15, 2020 General PAC Meeting were reviewed.
- Motion
  - Kerry Campbell motioned to accept the September 15, 2020 PAC AGM meeting minutes as presented
  - Moved by – Dana George. Seconded by – Stephanie Chow. Majority in favor. Motion carried.

### 3. **Principal's Report – Stephanie Labby**

- Teachers thanked the PAC for the rainy day and classroom enhancement funds.
- Orange shirt day went well with a virtual assembly. Lots of support provided to put together.
- October 23 ProD day. No attendance for students.
- Class update
  - All classes are receiving outside time.
  - Grade 8 teacher, Ms. Friesen, is moving at the end of October. New teacher coming in for division 805. Hiring process currently taking place.
  - School band is up and running but looks different this year. Only 25 student's maximum can attend and will follow Covid-19 safety protocols. Practices run each morning and lunch time. Strings played outside the music room with music echoing down the halls.
  - Global read out load is currently taking place with the whole school reading the same book. Theme this year is "connections". All classes take part virtually and throughout the globe.
- Interim reports
  - Report will be sent between October 19 – 22. Includes self assessments by students and teachers. Parents will be asked to sign and return by October 26 so teachers can respond.
- Parent teacher interviews
  - Virtual interviews on October 27 and 28 with 15 minutes designated for each meeting. October 27 will run 2:00-7:30 pm with dinner between 5:00-5:30 pm. October 28 will run 2:00-4:30pm.
  - An email to book appointments will be sent by the school administrator. Directions on how to join meeting will be included in the email. If you are unable to attend contact your teacher.
- Emergency preparedness
  - Full building evacuation scheduled for October 15 at 10:15 am as part of ShakeOut BC. This includes activation and practice of the school emergency preparedness plan. Covid-19 safety protocols will be adhered to. Students DO NOT need to be picked up as part of the drill
  - Volunteers needed in the community for YCMS emergency preparedness plan including police, ambulance and fire volunteers. If you know of any or can volunteer please contact the school.

### 4. **Treasurer's Report – Kara Eastgate**

- Profit loss report provided every 2 months. Next update will occur in November.
- As of October 13, 2020

- Gaming account \$19,936.64.
- General account \$25,597.93.
- Gaming application
  - The notification deadline has been moved to October 31. We will know by that date if our applications for funding has been approved and for what amount.
  - The Gaming Commission released a statement that there would be no changes to funding allocations for this year. We are expecting \$20 per student but are being conservative with spending until we have confirmation.
- Program spending
  - Classroom, expo and resource enhancements
    - Information has been sent to staff. Grade team leads are collecting the information. Deadline is October 26 to return the spreadsheets. Gift cards will then be purchased and distributed.
  - Rainy day funds
    - Classes will be ordering through Amazon and Ms. Madden has been collecting information centrally and will make one larger order. The school will then bill us and we will reimburse. The deadline is also October 26 for order requests.
  - Hot lunch program
    - Annual fee for use of program \$336.00.
  - Teacher appreciation
    - Treats for World Teachers Day \$217.95.

## 5. Grade Reporting Discussion

- Grade 6 – Dana George
  - Thank you to the PAC for the gift cards and rainy day funds.
- Grade 7 – Nav Bains
  - No updates received.
  - Update from Stephanie Labby: FSA has been postponed for Grade 7's until January/February.
- Grade 8 – Cori Simmonds
  - Not yet connected with teacher.
- Expo update – Carolina Ng
  - Overview
    - John Fast, expo lead, confirms expos are well underway and ensured Covid-19 safety protocols are being followed. Expos are working with shortened timelines but that and the safety protocols are hindering the student's experience. Thank you to the PAC for the budget and continued support.
  - Individual expo classes
    - Music: Being innovative during the pandemic and offering physical distancing.
    - Maker space: Looking to add t-shirt press
    - Art: Setting up curriculum and how to share between two teachers.
    - Food & textile: Adapting to new schedule but offering a unique and special experience for the students. Overcame fridge malfunction.
    - Woodwork: Adapted class and timelines to offer as much content as possible with a continued focus on safety.
  - Proficiency scale
    - New scale used with authentic feedback for students, rather than letter grades.
    - Virtual family information session scheduled for October 15 @ 7pm.
    - Details and an attachment from the Superintendent included within the October 7 email from Stephanie Labby.
  - Maker space
    - \$200 is allocated from the PAC for a heat press. The total cost of the press is \$279, including tax. A request was made for additional money to increase the cost of the budget to cover the full cost of the heat press.
    - Stephanie Labby confirmed the other expo teachers do not have any concerns with only one expo receiving extra funds.

- Motion
  - Kerry Campbell motioned to increase the budget from \$200 to \$279 to purchase the heat press for the makerspace expo with funds from the general account.
  - Moved by – Carolina Ng. Seconded by – Kara Eastgate. All in favor. Motion carried.
- **Action: Carolina Ng** to inform expo teacher that the motion has passed.

## 6. DPAC Report – Stephanie Chow

- Transition model
  - Approximately 10-11% of students are participating in the transition model in SD35.
  - Online learning takes place in AM and an optional in class component in the PM.
  - Students are expected to go back to their school in January but plans and options are unknown.
- Covid-19 cases
  - No confirmed covid cases in SD 35.
- New elementary school
  - Proposed name "southwest Yorkson elementary".
- Gaming grants
  - Many PACs mentioned difficulties in spending money received from the gaming grant.
  - Options on what to use the funds on were posted by Kerry Campbell on the internal PAD fb page but can also be found on the gaming website: <https://www2.gov.bc.ca/assets/gov/sports-recreation-arts-and-culture/gambling/grants/guide-pac.pdf>
  - DPAC recommends going through the list to see what could be eligible. Extensions can be made to use the grant up to 36 months. Then touch base in January to see if needing an extension. Our group has many ideas on how to spend the funds and this shouldn't be a worry for YCMS.
- Zoom licenses
  - DPAC gets zoom licences to share with SD35 schools, approximate savings of \$22/month.
  - Assessing need on a month to month basis. Hoping to potentially meet in person for November.
- PAC treasure 101
  - Scheduled on October 15 @ 7:00 pm. Participants do not need to be a PAC treasurer to attend.
- DPAC meetings
  - All parents can attend DPAC meetings and are encouraged to, not just the DPAC school rep.
  - **Action: Kerry Campbell** to post DPAC meeting dates and links.

## 7. General Discussion

- Fundraisers – Kerry Campbell
  - In lieu of hot lunch, alternate fundraisers have been put in place for parents to contribute to.
  - No PAC initiative asking for money this year. Fundraisers will allow parents to spend and receive products.
  - Unsure of fundraising during the Covid-19 world. Hoping for the best and will make adjustments for the next school year if needed.
  - **Purdy's and Neufelds** (BBQ, pie menu) fundraiser between November 9-23. Order pick-up will be scheduled for December 10, outside the school following physically distanced protocols.
  - **Community value book** (mini entertainment book for local businesses) fundraiser starting October 16 and distributed November 3. Incentives available for kids when selling more product. School goal is 500 books to make up for loss of hot lunch program income.
  - Purdy's and Community value books can be purchased through munch a lunch. Previous years' credits can be used, if applicable.
  - **Chapters** (Carolina Ng update). Further follow-up required with Chapters as the manager just transitioned into the role. Manager to confirm Option 1 – purchase gifts cards over an extended period by, or Option 2 – designate a shopping date/event to receive discount.
  - **Action: Carolina Ng** to follow-up with Chapters manager
- Spirit wear – Nav Bains & Carolina Ng
  - Feedback received from students that they prefer a smaller logo which will reduce the price.
  - Spirit wear T-shirts \$8 + tax. Black and white with small logo.
  - Spirit wear Hoodie \$21.50 + tax. Black and white with small logo.
  - Grad T-shirts \$13.25 + tax. Black, white and teal.

- Grad Hoodie \$27.35 + tax. Black, white and teal.
- Group discussion on offering low cost options and different price points for grad clothing. Grad design will have signatures on the back. At present 175 grade 8 students.
- Minimum purchase of 72 spirit wear and 72 grad items. The more we purchase the more cost savings we will see.
- Group discussion on getting quote for spirit wear that includes teal in the logo. Additional costs will apply due to the added color.
- Stephanie Chow questioned if funds from the gaming grant could be used to lower the price point. It is unknown what the budget forecast will be for this year and subsequent years given Covid-19 financial impacts.
- Kara Eastgate confirmed RBE's grad hoodies cost \$26-27 for 120 hoodies and three colors. One bulk ordered submitted via Excel and school sorting of items upon delivery to save costs.
- **Action:** Nav to confirm the cost of spirit wear with the added teal color.
- **Action:** Nav to confirm the cost for grad wear if purchasing for all grade 8's.
- **Action:** Nav to confirm when orders must be submitted by.
- Goal is to distribute spirit wear and grad hoodies by December 11<sup>th</sup>.
- The PAC will sort the spirit wear and grad hoodies to save funds.
- Motion
  - Nav Bains motioned to add a line item to the gaming budget in the amount of \$5000 for the grade 8 grad hoodies
  - Moved by – Stephanie Chow. Seconded by – Kara Eastgate. Majority in favor. Motion carried.

#### 8. **Upcoming Meeting Dates**

- November 10 – 7:00 pm – location tbd

#### 9. **Adjournment @ 8:33pm**